

GUIDELINES/NOTIFICATION FOR WELFARE OF PERSONS WITH DISABILITIES

- National scholarship
- Un-employment allowances to persons with disability and allowances to family with disabled children
- Draft guidelines for rehabilitation grant to physically handicapped persons
- Standard operating procedure for rescue treatment and rehabilitation Homeless mentally ill persons
- O.M for issue of disability certificate to the persons with disabilities
- Guidelines for providing for financial assistance to physically challenge persons for skill development

Pre-matric & Post-matric scholarship for Students with Disabilities

**CENTRAL SECTOR SCHEME
OF
PRE-MATRIC SCHOLARSHIP
&
POST MATRIC SCHOLARSHIP
FOR
STUDENTS WITH DISABILITIES**

(As Modified on 10-10-2015)



**Department of Empowerment of Persons with Disabilities
Ministry of Social Justice & Empowerment
Government Of India**

[Effective from 1st April, 2014]

**CENTRAL SECTOR SCHEME OF PRE MATRIC SCHOLARSHIP &
POST MATRIC SCHOLARSHIP FOR STUDENTS WITH
DISABILITIES**

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14-37/2013-DD.IV-B
Government of India
Ministry of Social Justice & Empowerment
Department of Empowerment of Persons with Disabilities

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**SCHEME OF PRE MATRIC SCHOLARSHIP AND POST MATRIC
SCHOLARSHIP FOR STUDENTS WITH DISABILITIES**

(EFFECTIVE FROM 01-04-2014)

1. INTRODUCTION

Article 41 of Part IV ("Directive Principles of State Policy") of the Constitution provides that the State shall make effective provisions for securing the right to work, to education and to public assistance in cases of unemployment, old age, sickness and disablement, and in other cases of undeserved want. Education plays a pivotal role in socio-economic empowerment of Persons with Disabilities.

Article 46 of Part IV ("Directive Principles of State Policy") of the Constitution enjoins upon the State to promote with special care the educational and economic interests of the weaker sections of the people. Article 38(2) of the same Part also enjoins upon the State to minimize inequalities in income and to endeavour to eliminate inequalities in status, facilities and opportunities, not only amongst individuals but also amongst groups of people residing in different areas or engaged in different vocations.

Further, section 26 of The Persons with Disabilities (EQUAL OPPORTUNITIES, PROTECTION OF RIGHTS AND FULL PARTICIPATION) Act, 1995 provides that the appropriate Governments and the local authorities shall (a) Ensure that every child with a disability has access to free education in an appropriate environment till he attains the age of eighteen years; (b) Endeavor to promote the integration of students with disabilities in the normal schools. Section 27 (f) of PWD Act, provides that the appropriate Governments and the local authorities shall by notification make schemes for providing every child with disability free of cost special books and equipments needed for his education.

According to Census 2011, there were 2.68 Crore persons with disabilities in India who constituted 2.22 per cent of the total population. This includes persons with visual, hearing, speech, loco-motor, mental retardation, and

other disabilities. Details of persons with disability in India, by type of disability, as per Census 2011 are as below:

Number of Persons with Disabilities as per Census, 2011		
Type of Disability	Population (in Crore)	Percentage (%)
Loco motor	0.55	20
Visual	0.50	19
Hearing	0.51	19
Speech	0.20	07
Mentally Retarded	0.15	06
Mentally ill	0.07	03
Multiple	0.21	08
Other Disabilities	0.49	18
Total	2.68	100

2. OBJECTIVES

Objectives of the schemes are:

- (a) To support students with disabilities for their study in classes IX and X onwards so that the incidence of drop-out, especially in the transition from the elementary to the secondary stage is minimized,
- (b) To improve participation of students with disabilities in classes IX and X and at the pre-matric stage of education.
- (c) To support students with disabilities to study further in order to prepare themselves to earn their livelihood and to find a dignified place for themselves in the society as they face several barriers physical, financial, psychological, mental in pursuing studies and living with dignity. At times such students are deprived of harnessing their latent skills and thereby miss the opportunity.
- (d) All Graduate & Post Graduate courses recognised by UGC will be covered under Post-Matric Scholarship

3. SCOPE

Scholarships under this scheme will be available for studying in classes IX, X, XI, XII, post-matriculation diploma/certificates and Bachelor's Degree or Diploma in India and Master's Degree from any University recognised by UGC, to students with disabilities who are covered under the Persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1995 and the National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999 and/or under any relevant legal statute in force.

Only Indian Nationals will be eligible for scholarships. Scholarship under the Scheme will be awarded by the Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disability, Government of India.

4. IMPLEMENTING AGENCY

The schemes of Pre-matric Scholarship and Post-matric Scholarship for Students with Disabilities are Central Sector Schemes and will be implemented directly by the Department of Empowerment of Persons with Disabilities through the National e-Scholarship Portal (NeSP) and the scholarship amount will be disbursed through PFMS portal directly to the beneficiaries.

4-A. *[deleted]*

5. CONDITIONS OF ELIGIBILITY

5.1 General Conditions for both pre-matric and post-matric scholarship schemes:

- (i) The scholarships are open to nationals of India only.
- (ii) The students having less than 40% disability (Certified by competent medical authority of the state Governments/UTs.) are not eligible.
- (iii) Not more than two disabled children of the same parents will be entitled to receive benefits of the scheme. Provided in case the second child is a twin, the scholarship under this scheme will be admissible to both the twins.

- (iv) Scholarship for studying in any class will be available for only one year. If a student has to repeat a class, she / he would not get scholarship for that class for a second (or subsequent) year.
- (v) A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.
- (vi) Scholarship holders who are receiving coaching in any of the pre-examination training centres with financial assistance from the Central Government/ State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programme.

✓
5.2

She/he should be a regular, full time student studying in class IX or X in a Government school or in a school recognized by Govt. or by a Central/State Board of Secondary Education. ■

5.3 For post-matric scholarship -

- (i) These scholarships will be given for the study of all recognized post-matriculation or post-secondary courses pursued in recognized institutions with the following exceptions:

"Scholarships are not awarded for training courses like Aircraft Maintenance Engineer's Courses and Private Pilot license Courses. Courses at Training - Ship Dufferin (Now Rajendra), courses of training at the Military College, Dehradun, courses at Pre-examination Training Centres of all India and State levels."

- (ii) Only those candidates who have passed the Matriculation or Higher Secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.
- (iii) Courses at the level of post-graduate degree/diploma/ certificate are also covered under this scheme.
- (iv) Candidates who after passing one stage of education are studying in the same stage of education in different subject e.g. B.Com. after B.A. in other subject will not be eligible. However, students pursuing L.L.B/B.Ed/B.El.Ed. after passing B.A./B.Sc./B.E. etc. are eligible for Post-Matric Scholarship under this scheme.
- (v) Students who are pursuing two different courses of study simultaneously can avail the scholarship for any one course only provided pursuance of such courses are permissible under the rules/regulations of the Educational Authority concerned.
- (vi) Students studying in Class XI of the Higher Secondary School courses of the XII Class of the Multipurpose High School will not be eligible for it being a continuous school course. However, in cases where Xth class examination of such courses is treated as equivalent to Matriculation and students who after passing Xth class join other courses, such students will be treated as post-matric students and will be eligible for the award of scholarships.
- (vii) Students who after failing or passing the under graduate examinations in Arts/Science/Commerce join any recognized professional or Technical certificate/diploma/degree courses will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except courses in Group-I.

- (viii) Students who pursue their studies through correspondence courses are also eligible. The term correspondence includes distant and continuing education.
- (ix) Employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees.

Note 1: It is mentioned under para 5.3(i) (conditions of eligibility) above, of this scheme that the scholarship will be given for the study of all recognised post-matriculation or post-secondary courses pursued in recognised institutions, the list of courses grouped (I to IV) is only illustrative and not exhaustive. The State Governments/Union Territory Administrations are, thus, themselves competent to decide the appropriate grouping of courses at their level.

6. ANNUAL PARENTAL/GUARDIAN'S INCOME

Scholarship will be paid to the students whose parents/ guardians' income from all sources does not exceed Rs. 2,00,000/- (Rupees two lakh only) per annum in case of Pre-matric scholarship scheme and Rs.2,50,000/- (Rupees two lakh fifty thousand only) per annum in case of Post-matric scholarship scheme.

NOTE 1: So long as either of the parents is alive, only income of the parents, as the case may be, from all sources has to be taken into account only and of no other member even though they may be earning. In the form of income declaration, income is to be declared on this basis. Only in the case where both the parents have died, the income of the guardian who is supporting the student in his/her studies has to be taken. Such students whose parent's income is affected due to unfortunate death of one of earning parents and resultanty comes within the income ceiling prescribed under the scheme, shall become eligible for scholarship, subject to their fulfilling other conditions of eligibility, from the month in which such sad incidence takes place. Applications for scholarships from such students can be considered even after lapse of last date of receipt of applications, on compassionate grounds.

Pre-Matric
Rs. 2,00,000 (L)
Post-Matric
Rs. 2,50,000 (L)

NOTE 2: Income certificate is required to be taken once only i.e. at the time of admission to courses which are continuing for more than one year.

Note 3: Income Ceiling would be revised once in every two years linking it with Consumer Price Index for Industrial Workers for the month of October of the year, preceding the year of revision and will be made effective from April.

7. VALUE OF SCHOLARSHIPS

7.1 Pre-matric Scholarship:

The value of Pre-matric scholarship includes the following for complete duration of the course:

- (i) Scholarship and other grant;
- (ii) Allowances, and

(i) Rates of Scholarship and Grant:

Items	Day Scholars	Hostellers
Rate of Scholarship (in Rs. Per month) payable for 10 months in an academic year.	350	600
Book and adhoc grant (Rs. Per annum)	750	1,000

(ii) Allowances:

Allowances	Amount (in Rs.)
a) Monthly Reader Allowance for Blind students	160
b) Monthly Transport Allowance, if such students do not reside in the hostel which is within the premises of the Educational Institution.	160
c) Monthly Escort Allowance for Severely Disabled (i.e. with 80% or higher disability) Day Scholars/Students With low extremity disability	160

350
750
1100
480
1580
240
1820
160
1980

d) Monthly Helper Allowance admissible to any employee of the hostel willing to extend help to a severely orthopaedically handicapped student residing in the hostel of an Educational Institution who may need the assistance of a helper.	160
e) Monthly Coaching Allowance to Mentally Retarded and Mentally ill Students	240

7.2 Post-Matric Scholarship:

The value of Post-matric scholarship includes the following for complete duration of the course:-

- (i) Maintenance allowance,
- (ii) Additional allowance for students with disabilities, for the complete duration of the course, and
- (iii) Reimbursement of compulsory non-refundable fees,
- (iv) Study tour charges,
- (v) Typing/printing charges for preparing Reports/projects,
- (vi) Book allowance for students pursuing correspondence courses,
- (vii) Book bank facility for specified courses,

The details are as follows:

(i) Maintenance allowance

Groups	Rate of Maintenance allowance (in Rupees per month)	
	Hostellers	Day Scholars
Group I All PG Degree/Diploma Course recognised by UGC in any discipline. All Bachelor's Degree courses in Medicine (Allopathic, Indian and other recognized systems of medicines), Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary &	1200	550

Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications.		
Group II Professional Courses leading to Degree, Diploma, Certificate in areas like Pharmacy (B. Pharma), LLB, BFS, other para-medical branches like Rehabilitation, Diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition & Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2).	820	530
Group III All other courses leading to a graduate degree not covered under Group I & II e.g. BA/B Sc/B Com etc.	570	300
Group IV All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.	380	230

(ii) Additional Allowances depending on disabilities of the student

A. **Reader Allowance for blind Scholars:** Rs.240/- per month for all the groups of courses.

B. **Transport Allowance:** Rs.160/- per month for disabled students, if such students do not reside in the hostel, which is within the premises of educational institution. The disability as per the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 is defined as blindness, low-vision, leprosy-

cured, hearing impairment, locomotors disability, mental retardation and mental illness.

- C. **Escort Allowance:** Rs.160/- per month for severally handicapped day scholar students with low extremity disability.
- D. **Special Allowance:** Rs.160/- per month is admissible to any employee of the hostel willing to extend help to a severely orthopedically handicapped student residing in hostel of an educational institution, who may need the assistance of a helper.
- E. **Coaching Allowance:** Rs.240/- per month towards extra coaching to mentally retarded and mentally ill students.

The provisions in (B) to (D) will also apply to such leprosy-cured students.

(iii) Reimbursement of compulsory non-refundable fees

Scholars will be paid enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/Board. Refundable deposits like caution money, security deposit will, however, be excluded.

Note : Compulsory non-refundable fee charged by recognized institutions against free and paid seats of recognized courses can be fully reimbursed as per the fee structure approved by the competent State/Central Government authority.

(iv) Study Tour Charges

Study tour charges up to a maximum of Rs.1600/- per annum, limited to the actual expenditure incurred by the student on transportation charges etc. will be paid to the scholars studying professional and technical courses, provided that the head of the institution certifies that the study tour is essential for the scholar for completion of his/her course of study.

(v) Typing/printing charges for preparing Project Reports/Thesis

Project Reports/Thesis typing/printing charges up to a maximum of Rs.1600/- will be paid to research scholars on the recommendation of the Head of the Institution.

(vi) Book Allowance for Students pursuing Correspondence /Distance Education Courses

The students pursuing such courses are also eligible for an annual allowance of Rs.1200/- for essential/prescribed books, besides reimbursement of course fees:

(vii) Book Banks

1. Book Banks are to be set up in all Institutes where disabled students are in receipt of Post Matric Scholarship. Normally, one set of text books will be purchased for two disabled students in the same category. However, in case two students of the same type of disability or group of course are not available, one set of books may be allowed for one such student also. Separate set of books shall be purchased for different type of disability of the student.
2. The details of courses covered for setting up of Book Banks, ceiling of admissible expenditure per set of books are given below:

S. No.	Courses	Ceiling per set (or actual cost whichever is less) (In Rupees)
1.	Post Graduate Degree/Diploma courses recognised by UGC in any discipline. Degree courses in Medical/Engineering	7,500
2.	Degree courses in Veterinary	5,000
3.	Degree courses in Agriculture	4,500
4.	Polytechnics and other courses	2,400

3. The Institutions will be encouraged to set up IT-enabled libraries for the benefit of the students.
4. For storage of books and contingencies etc., the cost of steel almirah for storing books of each Book Bank including contingencies like transportation etc. the following expenses are admissible:
 - i. Rs. 2000 or actual cost whichever is less.
 - ii. 5% of the grant may be earmarked for expenses on binding, stitching etc.

Note : The said sets of books also include Braille Books, Talking Books, Cassettes for the visually Handicapped students.

The Book Banks are to be set up in all the recognized colleges/institutions where these courses are being offered as recognized courses.

Purchase of books for these Book Banks will be restricted to the prescribed text books for the entire courses.

The State Governments may constitute Expert Groups consisting of members from selected colleges/educational institutions of different regions to decide the adequate number of text books in a set (not reference books) required for each course.

The life period of one set of books has been fixed at 3 years. Thereafter, the books may be disposed of by the institutions in the same manner as the books in the library subject to the guidelines, if any, of the State Government/UT Administration in this regard.

These books are to be supplied to disabled students in instalments, depending on the course, semester structure etc.

The following rules shall govern the distribution of books to the students:

- (i) Each Disabled student will be provided with an identity card for this purpose.
- (ii) Each Disabled student will be required to submit requisition for borrowing books from the Book Bank in a form to be provided for this purpose.

- (iii) The books would be returned to the Book Bank at the end of each term. The Principal of the college/institution will make every effort to ensure that those students who complete their course or those who drop out in the middle, return the books belonging to the Book Bank
- (iv) It is the responsibility of the student concerned to maintain the books supplied to them from the Book Bank, in good condition.
- (v) Any case of loss or damage to the books would attract penalty. In case of serious damage or loss of books, the student concerned will have to bear the cost of the book.

7.3 Aids and Assistive Devices:

In addition to the amount of scholarship and allowances as provided above, the selected candidates for both the schemes of pre-matric and post-matric scholarship scheme can be sanctioned grants for purchase of aids and assistive devices under the ADIP scheme being run by the Department of Empowerment of Persons with Disability.

7.4 General Conditions:

- (i) Normally the term 'Hostel' is applicable to a common residential building and common messes for the students run under the supervision of the educational institution authorities. In case the college authorities are unable to provide accommodation in the college Hostel, an approved place of residence can also be treated as Hostel for the purpose of this scheme. The place will be approved by the Head of the Institution after due inspection and keeping in view the rules and regulations laid down by the University/Institute, if any. In such case, a certificate to the effect that the student is residing in an approved place of residence, as he/she is unable to get accommodation in the school/college hostel should be furnished by the Head of the Institution.

- (ii) It is further clarified that such deemed hostels should consist of such accommodation as is hired at least by a group of 5(five) students living together, usually with common mess arrangements.
- (iii) Scholars who are entitled to free board and/or lodging will be paid maintenance charge at 1/3rd at hostellers' rate.

8. DURATION AND RENEWAL OF AWARDS

- (i) The award once made will be tenable from the stage at which it is given to the completion of course subject to good conduct and regularity in attendance. It will be renewed from year to year provided that within a course which is continuous for a number of years, the scholar secures promotion to the next higher class irrespective of the fact whether such examinations are conducted by a University or the Institution.
- (ii) If a Disabled scholar pursuing Group I courses mentioned in para 7.2 (i) above, (in case of post-matric scholarship) fails in the examination for the first time, the award may be renewed. For second and subsequent failure in any class, the student shall bear his/her own expenses until, he/she secures promotion to the next higher class.
- (iii) If a scholar is unable to appear in the annual examination owing to illness and or on account of any other unforeseeable event, the award may be renewed for the next academic year on submission of medical certificate and/or other required sufficient proof to the satisfaction of the Head of the Institution and his/her certifying that the scholar would have passed had he appeared in the examination.
- (iv) If according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship.

9. OTHER CONDITIONS

- (i) The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
- (ii) If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the Department of Empowerment of Persons with Disability, Government of India. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
- (iii) A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded.
- (iv) A scholar is liable to refund the scholarship amount at the discretion of the Deptt. of Empowerment of Persons with Disabilities, Government of India, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
- (v) Maintenance allowance is payable from 1st April or from the month of admission, whichever is later, to the month in which the examinations are completed, at the end of the academic year (including maintenance allowance during holidays), provided that if the scholar secures admission after the 20th day of a month, the amount will be paid from the month following the month of admission. In case of pre-matric scholarship maintenance allowance shall be payable only up to ten months in an academic year.

- (vi) In case of renewal of scholarships awarded in the previous years, maintenance allowance will be paid from the month following the month up to which scholarship was paid in the previous year, if the course of study is continuous.
- (vii) Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other courses if the student is in receipt of some remuneration during the internship period or some allowance/stipend during the practical training in other course.

10. NUMBER OF SCHOLARSHIPS AND RESERVATION FOR GIRLS

- a) Number of Pre-matric scholarships to be sanctioned every year is 46,000 (forty six thousand) only.
- b) Number of Post-matric scholarships to be sanctioned every year is 16,650 (sixteen thousand six hundred fifty) only.
- c) The number of slots of scholarships as mentioned above will be distributed among all the States and Union Territories of India. The no. of slots available to any State/UT is decided on the basis of percentage of population of PwDs of that State/UT in comparison to the total PwD population of India.

Provided that in case the numbers of scholarships so allocated to a State/UT are not fully utilized, due to non-availability of eligible candidates, the unutilised slots shall be allocated amongst the other States/UTs where the number of eligible candidates is much more than the slots allocated to that State/UT.

The No. of scholarships allocated to each of the State/UT is shown in Annexure I.

- d) 50% of the total scholarships available each year shall be reserved for girl candidates. However, in case adequate number of girl candidates are not available or not found eligible as per the terms and conditions of the scheme, the unutilized slots can be utilized by selecting suitable male candidates.

11. PUBLICITY OF THE SCHEME & INVITING APPLICATIONS

The scheme will be advertised at the appropriate time and will be suitably publicised through media and website to bring it to the notice of the target group.

11-A. [deleted].

12. PROCEDURE OF APPLICATION AND SELECTION

- a) The Department of Empowerment of Persons with Disabilities will announce the details of the scheme and invite applications by issuing an advertisement in the leading newspapers and through the websites and other media outfits. Applications will be called for through National e-Scholarship Portal (www.scholarships.gov.in).
- b) The applicants should submit their application through the on-line system within the last date prescribed for receipt of applications. All requisite documents like photograph, proof of age, disability certificate, income certificate of the parent, etc. duly filled in the prescribed format will be required to be uploaded in the on-line system.
- c) The institutions in which the candidate is studying shall also register itself in the same website and verify the details provided by the candidates. The nodal officer nominated by the State shall oversee all the applications and process the same the State Government who shall forward the final list in PFMS portal for disbursement of scholarship amount to the beneficiaries.
- d) Final selection will be done by the Department of Empowerment of Persons with Disabilities based on the recommendations of the concerned Department of the State Government considering, inter alia, the no. of slots available to that particular State. The no. of slots available to any State is decided on the basis of percentage of population of PWDs of that State in comparison to the total PWD population of India.
- e) In case a candidate is a permanent resident of one State but studying in another State, his application will be considered under the slot of his home State and his application needs the recommendation of the Education/Welfare Department of the State of which he is a permanent resident.
- f) **Merit Criteria for Selection:** The following factors will be taken into consideration:
 - (i) Fulfillment of eligibility conditions as given in the scheme.
 - (ii) Recommendation of the State Education Department.
 - (iii) No. of slots available to the State.
 - (iv) Merit of the candidate in terms of percentage of marks obtained in the qualifying examination.

- (v) In case of a tie in percentage of marks, the percentage of disability will be considered i.e. the candidate with higher percentage of disability will get preference. In case there is still a tie, the age will be considered i.e. the older candidate will get preference.

12-A. [deleted]

13. MODE OF DISBURSAL OF SCHOLARSHIP

The scholarship amount will be directly credited into the account of the beneficiaries through PFMS system by the Department of Empowerment of Persons with Disabilities.

13-A. [deleted]

14. MONITORING

- a) Monitoring of the scheme will be done by the Department of Empowerment of Persons with Disabilities through the on-line portal.
- b) The State Government shall ensure that list of beneficiaries, with necessary particulars, are maintained district-wise, and category-wise.

15. ADMINISTRATIVE EXPENSES:

In order to implement the scheme the following administrative expenses are likely to be involved –

- a) [Deleted]
- b) [Deleted]
- c) Engagement of manpower at the Department for execution of the project. As the magnitude of data to be entered and processed would be enormous and the scheme gets implemented over the years there would be a need to engage qualified skilled personnel right from the beginning to ensure the data base of computerized systems are operational.
- d) Publishing advertisements and other publicity materials to generate awareness among the targeted beneficiary group.

In order to meet the above expenditure or any other expenditure incidental to implementation of the scheme, a provision of not exceeding 3% of the total budget shall be kept as administrative expenditure.

GOVERNMENT OF ASSAM
SOCIAL WELFARE DEPARTMENT D.SPUR

ORDERS BY THE GOVERNOR
NOTIFICATION

No. SWD.390/2009/15: The Governor of Assam is pleased to constitute the Dist. Level Selection Committee for implementation of the scheme for un-employment Allowance to Persons with Disabilities with the following Persons:-

- | | |
|---|--------------------|
| 1. The Deputy Commissioner of the District : | Chairman |
| 2. The Joint Director, Health Services | Member |
| 3. One Orthopedician to be nominated by the Joint Director, Health Services | Member |
| 4. One E.N/T Specialist to be nominated by the Joint Director, Health Services. | Member |
| 5. One Eye Specialist to be nominated by Joint Director, Health Services. | Member |
| 6. One representative of a Prominent N.G.O to be nominated by the Chairman | Member |
| 7. District Social Welfare Officer | Member -Secretary. |

The Terms of Reference of the Committee are given below:-

1. The Committee should meet at least once in every 6 (six) months
2. The function of the committee shall be as under:-
 - a) To Select and approve the list of beneficiaries submitted by the concerned District Social Welfare Officer, after proper scrutiny.

J. one
Commissioner & Secretary to the Govt. of Assam,
Social Welfare Department, Dispur

Dated, Dispur, the 8th April/2010

Memo No. SWD.390/2009/145-A

Copy to:-

1. P.S to Minister, Social Welfare Department for information of the Hon'ble Minister, Social Welfare.
2. The P.S to Commissioner & Secretary, Social Welfare Department for information.
3. The Director, Social Welfare Assam, Ujanbazar, Guwahati-1. with ref. to his letter No.DSW(G)119/2009/20, dtd.15-3-2010.
4. The Deputy Director, Assam Govt. Press Bamunimaidam, Guwahati-21 for publication of the above notification in the extra ordinary gazettee. Assam wed fresh 150 copies of the same to the undersigned.
5. Person concerned.

By order etc,

[Signature]
Deputy Secretary to the Govt. of Assam,
Social Welfare Department, Dispur

GUIDELINES FOR UNEMPLOYMENT ALLOWANCES TO PERSONS WITH DISABILITY.

Introduction:- Apart from UNOs declarations and resolutions pertaining to Persons with Disabilities, India is also a Signatory to the proclamation on the Full Participation and Equality of people with Disability in the Asian and Pacific Region adopted in the meeting held at Beijing on 1st to 5th Dec' 1992 to launch the Asia and Pacific Decade of Disabled persons (1993 to 2002). In a follow up to the aforesaid proclamation, in the 46th year of the Republic of India, the parliament enacted THE PERSONS WITH DISABILITIES (EQUAL OPPORTUNITIES, PROTECTIONS OF RIGHTS AND FULL PARTICIPATION)ACT, 1995

Chapter-VI the Act provides for appropriate action to be taken by every State Govt. for extending employment facilities to Persons with Disabilities and Chapter-XIII provides for Social Security measures to be undertaken by appropriate Govt. for rehabilitation of all Persons with Disabilities, Section 68 of chapter-XIII provides that the appropriate Govt. shall within the limits of their economic capacity and development, shall by Notification frame a scheme for payment of an unemployment allowance to person with disabilities registered with the Special Employment Exchange for more than two years and who could not be placed in any gainful occupation.

The State Govt. of Assam has taken necessary steps/measures to implement all the clauses of the Act and in a run up to the process of implementation of the Act, the Govt. of Assam has decided to launch a scheme of **Unemployment Allowances to person with disabilities from the current year**

Scope and Benefit of the Scheme:-

The P.D Act envisages non discrimination of persons with disabilities in having access to basic facilities of life including employment. Unemployment problem among persons with disabilities is quite alarming as it is in case of able bodies persons. Through this scheme attempts will be made to cover persons with disabilities whose extent of disability is 40% and above and is registered in the special employment exchange specifically notified for the persons with disabilities as well as those registered in the general employment exchanges. An amount of Rs.500/- P.M shall be admissible to each of the selected unemployed persons with disabilities. Thus the Goal sought to be achieved through the scheme is to full the responsibility of the

in implementation of relevant clause of the Act, thereby give solace to unemployed persons with disabilities.

Implementation Mechanism:-

1. Names of Unemployed Persons with disabilities will be obtained from Special Employment Exchanges as well as general Employment Exchanges of the state by respective D.S.W.Os.
2. The D.S.W.Os will examine and scrutinize the list of candidates received from the Employment Exchanges. After scrutiny of the list of candidates the D.S.W.O shall convene meeting of the District Level Selection Committee for selection of eligible candidates, which would be constituted and notified by Govt. The constitution of the District Level Selection Committee will be as follows:-

- | | |
|---|--------------|
| 1. The Deputy Commissioner of the District :- | Chairman. |
| 2. The Jt. Director Health Service of the District :- | Member. |
| 3. One Orthopedician to be nominated by the
Jt. Director of Health Service of the Dist. :- | Member |
| 4. One E.N.T. Specialist to nominated by
Joint Director Health Service. | Member |
| 5. One Eye Specialist to be nominated by the :-
Jt. Dir. Health Service | Member |
| 6. One representative of a prominent N.G.O to be
nominated by the Chairman | Member |
| 7. District Social Welfare Officer :- | Member Secy. |

The Director Social Welfare Assam shall communicate to the concerned Dy. Commissioner and District Social Welfare Officer District wise Physical and Financial Target.

Eligibility Criteria:-

The following category of person with disability shall be eligible to gate benefit under the scheme

A Person who is :-

- a. Totally blind (total absence of sight)
 - b. Persons having visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
 - c. A person having limitation of the field of vision, subtending an angle of 20 degree or worse.
2. A person who is leprosy cured.
 3. A person having hearing impairment.
 4. A Person having locomotors disability.
 5. A person with mental retardation.
 6. The maximum age of the persons with disability should be 46 years and minimum age is 18 years.
 7. Selected candidates will have to furnish disability certificate/card issued by concerned District Medical Board. Only persons whose extent of disability is 40% and above shall be eligible for selection.

After district level selection committee selects and approves list of eligible person with disability the concerned District Social Welfare Officers will forward the approved list of candidates to Director Social Welfare Assam for accordance of necessary sanction and release of fund.

On receipt of the select list from districts, the Director, Social Welfare shall accord necessary sanction and release fund to District Social Welfare Officers on the basis of District wise physical and Financial Targets.

-@@@@-

প্রতিবন্ধী ব্যক্তির বাবে নিবনুৱা ভাত্তা আবেদন পত্ৰ

(১৮ বছৰৰ পৰা ৪৬ বয়সৰ প্ৰতিবন্ধী লোকৰ বাবে)

১৭

- ১) আবেদনকাৰীৰ নাম :
- ২) পিতাৰ নাম :
- ৩) সম্পূৰ্ণ ঠিকনা :
 - (ক) গাওঁ/চহৰ :
 - (খ) ডাকঘৰ :
 - (গ) গাওঁপঞ্চায়ত/পৌৰ নিকায় :
 - (ঘ) উন্নয়ন খণ্ড :
 - (ঙ) জিলা :
- ৪) শ্ৰেণী :
 - (ক) সাধাৰণ / অনুসূচিত জাতি / অনুসূচিত জনজাতি (প্ৰমাণ পত্ৰ দিব)
- ৫) আবেদনৰ তাৰিখত আবেদনকাৰীৰ বয়স :

(বয়সৰ প্ৰমাণ পত্ৰ হিচাপে বিদ্যালয়ৰ
প্ৰমাণ পত্ৰ/ এডমিট কাৰ্ড/ভেটাৰ
তালিকাৰ সত্য প্ৰমাণিত প্ৰতিলিপি জমা
দিব লাগিব)
- ৬) আবেদনকাৰীৰ চিনাক্তকৰণৰ বাবে শৰীৰত থকা চিহ্ন :
- ৭) আবেদনকাৰীৰ বছৰেকীয়া উপাৰ্জনৰ পৰিমাণ :

(চক্ৰ বিঘাৰ পৰা লব লাগিব)
- ৮) নিয়োগ বিনিময় কেন্দ্ৰৰ পঞ্জীভুক্ত নম্বৰ :
- ৯) প্ৰতিবন্ধীৰ প্ৰমাণ পত্ৰ :

(জিলা স্বাস্থ্য বৰ্ডৰ দ্বাৰা প্ৰমাণিত)

থানা :

আবেদনকাৰীৰ সাক্ষৰ/টিপছহী

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SCHEME FOR
ALLOWANCE TO FAMILY WITH DISABLED CHILDREN

(I) INTRODUCTION:-

United Nations Convention on Disability makes a significant departure. It refers to persons with disabilities as among those who have long-term physical mental intellectual or sensory impairment which interaction with various barriers may hinder their full and effective participation in society on an equal basis with others. Society can no longer shirk its responsibilities by conveniently ignoring or excluding Persons with Disabilities. There is no theme versus disability. It is for us to build society that is inclusive, that respects human diversity and reverses the dignity of each individual. It just takes the right attitude.

The National trust for the welfare of Persons with Autism, Cerebral palsy, Mental retardation and multiple disability Act 1999 was passed to ensure such objective as enabling Persons with Disabilities to live as independently and fully as possible to provide them necessary support and to help those who don't have family support.

Objective & Goal:-

The main objective of the scheme is to give some sort of solace to parents having disabled child by easing their financial burden for upkeep of their disabled child. The ultimate goal of the scheme is to enthuse the parents to accept assistance from Govt. and civil societies and have the mental satisfaction feeling of thought that her disabled child is given attention by Govt. and society.

Target:-

An amount of Rupees 500/- per month is fixed for each parents/ Guardians having children with disability.

Eligibility criteria:-

Parents /Guardians belonging to below poverty line group having child /children where disabled falls under following category as per Sec I of National Trust Act,1999.

- I. Cerebral Palsy.
- II. Autism.
- III. Multiple Disability.
- IV. Mental Illness.
- V. Mental retardation.

Maximum Age of Children below 18 years and minimum Age 5 years

Selected Children will have to furnished certificate issued by District Medical Board, having extent of disability 40% and above.

Guardianship Certificate issued by local level committee constituted under National Trust Act. for those children who have no parents. But have guardians should produce along with application.

Implementation of Mechanism:-

I. An advertisement shall be brought out by the Directorate of Social welfare in local dailies invites applications from guardian / person and submit the application in the respective District Social Welfare Officer's.

II. The District Social Welfare Officer will examine and scrutinized all testimonial documents as above criteria's. Place the application before the selection committee to be constituted by the Govt. as follows:-

- (1) The Deputy Commissioner _____ Chairman.
- (2) The District Social Welfare Officer _____ Member Secretary.
- (3) Joint Director Health service _____ Member.
- (4) 1 representative of NGOs' nominated by Chairman _____ Member.
- (5) One Child specialist Pediatrician _____ Member.

to be nominated by Joint Director Health Service .

The Director of Social welfare shall communicate annual Physical and financial target for 2009-2010. to the District Social Welfare Officer under intimation to Chairman. Application format enclosed at Annexure-"A".

(6) 27

Guidelines for Rehabilitation Grant to Physically Handicapped Persons:

Introduction:- As per 2011 census report there are 4,80,065/- nos. persons with disabilities in the state of Assam. All these disabled persons have the right to live in a peaceful way as the normal people living in the civil society with dignity and self respect, because they are also living in the same society as they are the part and parcel of the society. Therefore, they need to be empowered to make them equal to normal people in order to cause development to the country and its people without discrimination. Accordingly, Govt. of Assam, Social Welfare Department has undertaken a scheme to empower and self employment of the un-employed persons with disabilities which is named as "Rehabilitation Grant to Physically Handicapped Persons" @Rs.10,000/- only for one time grant.

OBJECTIVES:-

The objectives of the scheme are as follows:-

- To support persons with disabilities with financial assistance for self development and empowerment.
- To create self employment opportunities for un-employed persons with disabilities.
- To promote a positive image of people with disabilities in society.
- To create opportunity for the development of their artistic and creative potential.

Eligibility criteria:-

The following category of persons with disability shall be eligible to get benefit under the scheme.


- (a) A person who is an un-employed having 40% and above hearing impairment.
- (b) A person who is an un-employed having 40% and above visually impairment.
- (c) A person who is an un-employed having 40% and above speech impairment.
- (d) A person who is an un-employed having 40% and above locomotors disabilities.
- (e) A person who is an un-employed having 40% and above leprosy cured.
- (f) A person who is an un-employed having 40% and above mental retardation.

- (g) A person who is an un-employed having 40% and above permanent disability (fluoride affected).
- (h) The maximum age of the person with disability should be 46 years and minimum age is 18 years.

Implementation of the Scheme:-

- The District Social Welfare Officers will bring out a advertisement in respect of their own district through daily news papers to invite individual applications from eligible persons who are willing to apply for one time rehabilitation grant
- The applicant should submit his/her application to the concerned District Social Welfare Officer along with following documents.
 - (a) Project estimate for skill development/ rehabilitation.
 - (b) Photocopy of disability certificate.
 - (c) Photocopy of age proof certificate.
 - (d) Photocopy of certificate/diploma of educational qualification etc.
 - (e) Photocopy of age proof certificate from any Govt. register Doctor/ Educational institute etc.
- The District Social Welfare Officer will examine & scrutinize all relevant documents received from the applicants. After scrutiny of applications, the District Social Welfare Officer shall convene meeting of the District Level Selection Committee which will be constituted and notified by the Govt. The constitution of the District Level Selection Committee will be as follows:

a. Deputy Commissioner:	Chairperson.
b. Joint Director, Health Services:	Member
c. District Social Welfare Officer:	Member Secretary.
- The District Social Welfare Officers will place the beneficiary list before the District Level Selection Committee for selection and approval of eligible applicants.
- After that the District Social Welfare Officer will forward the minutes of the meeting alongwith approved physical & financial target to the Director, Social Welfare, Assam for accordance of necessary sanction and release of fund etc.


 Director,
 Social welfare, Assam
 Uzanbazar, Guwahati-1

Standard Operating Procedure for Rescue Treatment and Rehabilitation of Homeless mentally ill Persons.

This Standard Operating Procedure is meant only for wandering/ loitering Homeless mentally ill persons. The police officer before rescuing such a person should satisfy himself that the person's relatives are not known and the person rescued is not known to him personally.


The following procedure will be followed for rescue treatment and rehabilitation of homeless mentally ill persons:-

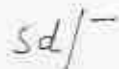
1. The police who will identify / receive information of Homeless Mentally ill person or persons shall call "108 Mritunjoy-GVK-EMRI" services for transportation to the notified hospital with facilities for psychiatric evaluation. The said hospital will provide proper treatment to the person and through their Ambulance send the patient for appearance before the Magistrate for reception order and on receipt of reception order the person or persons shall be shifted back to the hospital. In case of inter-district transfers, 102 services will become operational. The Police must accompany the person throughout this process.
2. The Superintendent of the Hospital where the Homeless mentally ill person is taken will mark a copy of the reception order to the District Social Welfare Officer (Nodal Officer) who will inform the designated NGOs. The Nodal Officer i.e. DSWO will issue an authority letter to the concerned designated NGO for care & protection of the said homeless mentally ill person.
3. The designated NGOs shall keep two volunteers (one male and one female) in readiness in the notified Civil Hospital for attending to the homeless mentally ill patient.
4. When the patient is admitted in the hospital, the volunteers of the NGO shall attend to his needs along with hospital attendants.
5. On discharge from the hospital, the volunteer of the NGO will take the patient to the Halfway Home of the NGO for further recovery and

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rehabilitation. With the discharge order, there will be another written order, where the Superintendent of the Hospital will transfer the patient under the care & protection of the designated NGOs. The said order will carry the signature of the Superintendent of Hospital, the Nodal Officer & the designated NGO.

6. Suitable grants will be provided by Social Welfare Department to the designated NGOs for the purpose.
7. Free Medicines, psychiatric counselling required by NGO for further treatment of the said patient will be met by the Health Deptt.
8. The NGOs will collect the required medicine from the notified hospitals on monthly basis through indent.
9. If the medicines are not available in the hospital at the required time the Health Department will procure and supply the same.
10. Database of the homeless mentally ill person will be maintained by the designated NGO who will communicate the same to the District Social Welfare Officer. The District Social Welfare Officer will contact NIC for displaying the same in the website of Govt. of Assam.
11. The designated NGO shall keep the homeless mentally ill person under its care & protection for a minimum period of 1 year.
12. If family link of the rescued homeless mentally ill person can be established, the patient shall be handed over to the family, following the procedure provided by Law.
13. If family link of the rescued homeless mentally ill person is not established then the designated NGO will transfer him to the permanent homes to be created by the Govt. within a time frame of 1-2 years.


Deputy Secretary
to the Govt. of Assam,
Social Welfare
Department, Dispur.


Joint Secretary
to the Govt. of Assam,
Health & Family Welfare
Department, Dispur

GOVERNMENT OF ASSAM
SOCIAL WELFARE DEPARTMENT
DISPUR, GUWAHATI-6

OFFICE MEMORANDUM



SWD.19/2010/pt/50

Dated Dispur the 8th Jan/2013.

Sub : Issue of Disability Certificate to the Persons with Disabilities.

In pursuance of the Persons with Disabilities (Equal Opportunities, protection of Rights and Full Participation) Act, 1995 (Central Act 1 1996) and for smooth issuance of Disability Certificate it has become necessary to extend benefits to the physically challenged category of people to enable them to live with dignity and allowing them to contribute to the progress of the nation. Consequent to enactment of the PWD Act 1995, the Govt. of Assam has enacted number of policy measures to extend benefit to these physically challenged persons with a view that the declared benefits as per law and as per policy measures reach to the people. The foremost requirement by an individual belonging to physically challenged category to derive benefits from the Govt. of India & Govt. of Assam's policies is to have Disability Certificate.

With an objective of providing disability certificates with all necessary details to all the targeted citizens in the state quickly, the state Govt. has recently amended the rules regarding medical examination of the disabled persons in the state visa-vis the issuance of certificate. Now it is proposed that the following operational procedure & Steps be adopted by the concerned departments regarding issuance of certificates.

- 1) A District Level Monitoring and Evaluation Committee headed by Deputy Commissioner of the district with following members shall be constituted:

a) The Deputy Commissioner	Chairperson
b) The District Social Welfare Officer,	Member/ Secretary
c) The Sub Divisional Officer (Civil) of the District	Member
d) The Project Director, D.R.D.A	Member
e) CEO Zila Parishad	Member
f) The Joint Director, Health Services	Member
g) Representative of NGO (nominated by the Deputy Commissioner)	Member
- 2) The District Level Monitoring and Evaluation Committee will select one NGO that works for the Welfare of Disabled person or the NGO that works for implementation of the scheme of ADIP or under the registration of PWD Act, 1995.
- 3) The selected NGO will survey in the District to find out the nos. of disabled persons in different categories
- 4) That very NGO will again collect the forms from District Social Welfare Officer and distribute the forms to disabled persons.
- 5) The NGO will again collect the forms that were distributed to the disabled persons from them.

- 6) The NGO will scrutinize and examine the application forms and then they will prepare statement separately for different category of physically challenged people.
- 7) Every Tues day in the 2nd week of the Month the NGO will contact the District Social Welfare Officer & Child Development Project Officer of the concerned area and produce relevant documents as mentioned at Sl. No. 3,4,5 and 6.
- 8) The NGO, the District Social Welfare Officer & Child Development Project Officer of the concerned area & Joint Director Health Service will sit on Wednesday in the 3rd week of the Month to discuss the area in which number of disabled persons are more with a view to set up the camp.
- 9) Every last Saturday of the month, the Health Camp will be held in Educational Institution/Community Hall/Library/ Youth Club ,Civil Hospitals, PHC,CHC etc. Preference shall be given to Health Institutions.
- 10) The NGO will be responsible to bring only disabled persons who have submitted the forms for certificates. The Joint Director alongwith notified doctors required as per category of disabled persons i.e. Visually Impaired/ Hearing impaired/ Locomotor disability, mental illness etc. and the District Social Welfare Officer with his team along with the Child Development Project Officer of the concerned area shall be present at the camp. The Deputy Commissioner shall also depute a magistrate alongwith necessary security personnel for supervision.
- 11) If under any circumstance a disabled person who has submitted the form but could not attend the camp he can attend on every Friday in the 1st week of month in the district Civil Hospital for medical examination and for obtaining certificates
- 12) If the disabled persons who have submitted forms could not attend the 1st camp, the NGO may bring them to the next camp held in the district if felt necessary.
- 13) The Social Welfare Department shall provide fund of Rs. 1000.00(Rupees One Thousand) to the NGO for organising each camp.
- 14) In these Health camps the disabled persons will be examined by the notified doctors (notified by health department).
- 15) On that very day the doctors present in the camp will identify the disabled person with the percentage of the disability as per existing guideline and will issue the Disability certificate on the spot.
- 16) There will be no bar to obtaining a disability certificate by a person at any time from a notified doctor. When a disabled person approaches a Medical authority directly to obtain a Disability Certificate as per rule the Medical authority will provide a Disability Certificate within a period of one week from the date of receipt of the application and not later than one month from such date. This is as per provision of the Amendment Rule. The Medical authority will be responsible for any delay in the issuance of Disability Certificate.
- 17) The Joint Director Health Service will be the designated Public Servant for issuance of disability certificate.
- 18) The disabled person who had submitted forms but not obtained Disability Certificate due to Official Lacuna, he will appeal to the Deputy Commissioner within a period of one week after the lapse of two month by which he should have been issued a disability certificate.

from the disabled petitioner shall dispose of the appeal within a period of 15 days from the receipt of the appeal petition with a speaking order.

- 20) The Director, Social welfare, Assam will be the reviewing authority for the purpose of issuance of disability certificate . He can also review the decision of the appellate authority.
- 21) The District Level Monitoring & Evaluation Committee shall sit once in a quarter to review the performance of the issuance of disability certificates, and suggest further improvement where necessary. The committee will also submit action taken report alongwith the minutes of the meeting to the Director Social Welfare Assam, invariably, immediately after the district level meeting.
- 22) The District Social Welfare Officer will submit monthly progress report to the Director of Social Welfare indicating the number of disabilities certificates issued. The Director, Social Welfare, Assam will inform Government on the numbers of disability certificates issued.
- 23) Progress and achievement of issue of disability certificates shall be reviewed at the State Level quarterly by an evaluation and monitoring committee, which had been already constituted and notified by the Govt. and which is headed by Hon'ble Minister of Social Welfare, Assam. The committee will act. as supervising Committee. The Committee will sit once in a quarter for review and monitoring the progress of issue of disability certificate and suggest for further improvement.

Sd/-

Additional Chief Secretary to the Govt. of Assam,
Social Welfare & Health Department, etc Dispur.

Memo SWD.19/2010/pt/50

Dated Dispur the 8th Jan/2013

Copy to:-

- 1) S.O to Chief Secretary, Assam for information.
- 2) The Additional Chief Secretary, Assam.
- 3) All Principal Secretary, Assam for information.
- 4) All Commissioner & Secretary, to the Govt. of Assam for information & necessary action.
- 5) All Heads of the Department.
- 6) The Director, Social welfare, Assam. He is requested to circulate the O.M to all concerned district level / field level Officers.
- 7) Office copy.

By order etc,

Deputy Secretary to the Govt. of Assam,
Social Welfare Department, Dispur.

GOVERNMENT OF ASSAM
SOCIAL WELFARE DEPARTMENT, DISPUR

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 7th March, 2013.

No. SWD.119/2010/Pt/51 : The Governor of Assam is pleased to constitute the District Level Monitoring and Evaluation Committee with the following members relating to issuance of Disability Certificate :-

- | | |
|---|-------------------|
| 1. Deputy Commissioner, | Chairperson. |
| 2. District Social Welfare Officer, | Member Secretary. |
| 3. Sub -Divisional Officer (Civil) of the District, | Member. |
| 4. Project Director, DRDA, | Member. |
| 5. Joint Director, Health Services, | Member. |
| 6. CEO, Zila Parishad, | Member. |
| 7. Representative of NGO (nominated by Deputy Commissioner) | Member. |

The committee will strictly oversee that the OM issued vide No. 19/2010/Pt/50, dtd. 8th Jan, 2013 is strictly followed in their districts. The committee shall sit once in a quarter to review the performance of the issuance of disability certificates and suggest further improvement where ever necessary.

Sd/-
Additional Chief Secretary
Health & family Welfare
& Social Welfare Department etc., Dispur.


Memo SWD. SWD. 119/2010/Pt/51-A

Dated Dispur, the 7th March, 2013.

Copy to:

1. The Commissioner & Secretary, Health & Family Welfare Department for information and necessary action.
2. The Commissioner & Secretary, Social Welfare Department for information and necessary action.
3. The Direction of Health Service for information.
4. The Director, Social Welfare, Assam, Uzanbazar, Guwahati-1 for information.
5. The P.S. to Minister, Social Welfare Department, Assam for kind appraisal of the Hon'ble Minister.
6. All Deputy Commissioners.
7. All District Social Welfare Officers.
8. All Sub -Divisional Officers (Civil).
9. All Project Directors, DRDA.
10. The Joint Director, Health Services.
11. Office copy.

By order etc,


Deputy Secretary to the Govt. of Assam
Social Welfare Department, Dispur.

GOVERNMENT OF ASSAM
SOCIAL WELFARE DEPARTMENT
DISPUR, GUWAHATI - 6.

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ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur the 15 March, 2012.

No. SWD-119/2010/Pt/45 : In exercise of the powers conferred by Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (Central Act 1 of 1996) the Governor of Assam is hereby pleased to make the following rules to amend the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 2000 hereinafter referred to as the principal Rules, namely:-

Short title and commencement:-

1.

- (1) These rules may be called the **Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) (Amendment), Rules, 2011.**
- (2) They shall come into force on the date of their Publication in the Official Gazette.

Amendment of Rule 2:-

2. In the principal Rules in rule 2, after clause (l) the following new clauses shall be inserted, namely:-

(m) "certificate" of disability certificate" means a certificate issued in pursuance of clause (t) of Section 2 of the Act;

(n) "Form: means the form appended to these rules;

(o) the words and expressions defined in the Act but not defined in these rules shall have the meanings respectively assigned to them in the Act."

Substitution of Chapter II

3. In the principal Rules, for the existing chapter II, the following shall be substituted, namely:-

"CHAPTER II

DISABILITY CERTIFICATE

3. Application for issue of disability certificate:-

- (1) A person with disability desires of getting a Certificate in his favour shall submit an Application in Form 1, and application shall be accompanied by:-

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- (a) proof of residence, and
- (b) two ~~two~~ passport size photographs.

(2) The application shall be submitted to:-

- (a) a medical authority competent to issue such a certificate in the district of the applicant's residence as mentioned in the proof of residence submitted by him with the application or
- (b) the concerned medical authority in a government hospital where he may be undergoing or may have undergone treatment in connection with his disability :

Provided that where a person with disability is a minor suffering from mental retardation or any other disability which renders him unfit or unable to make such an application him, the application on his behalf may be made by his legal guardian.

4. Issue of disability certificate :-

- (1) On receipt of an application under rule 3, the medical authority shall, after satisfying himself that the applicant is a person with disability as defined in sub-clause (t) of section 2 of the Act, issue a disability certificate in his favour in Form II, Form III or Form IV as applicable.
- (2) The Certificate shall be issued as far as possible, within a week from the date of receipt of the application by the medical authority, but in any case, not later than one month from such date.
- (3) The Medical authority shall, after due examination:-**
 - (i) give a permanent disability certificate in cases where there are no chances of variation, over time, in the degree of disability, and
 - (ii) shall indicate the period of validity in the certificate, in cases where there is any chance of variation, over time, in the degree of disability.
- (4) If an applicant is found ineligible for issue of disability certificate, the medical authority shall explain to him the reasons for rejection of his application, and shall also convey the reasons to him in writing.
- (5) A copy of every disability certificate issued under these rules by a medical authority other than the Chief Medical Officer shall be simultaneously send by such medical authority to the Chief Medical Officer of the District.
(Medical Authority as defined is in Annexure -"A")

5. Review of a decision regarding issue of, or refusal to issue, a disability certificate:-

- (1) Any applicant for a disability certificate, who is aggrieved by the nature of a certificate issued to him, or by refusal to issue such a certificate in his favour, as the case may be, may represent against such a decision to the medical authority as specified in schedule "A".

Provided that where a person with disability is a minor or suffering from mental retardation or any other disability which renders him unfit or unable to

Amr

Amendment - A 4

Definitions of Medical Authority

1. In case of singular disability, a medical authority means a notified
 1st doctor working in a Govt. hospital namely Primary Health
 Centres (PHCs), Community Health Centres(CHCs) and hospitals at Sub-
 Divisional Level, District Civil Hospitals and Medical College Hospitals.
2. In case of multiple disability, a medical authority means a board
 constituted by Deputy Commissioners of the concerned District where
 Govt. specialist doctors from the concerned disciplines is to examine the
 extent of disability and certify cases of multiple disability.
3. In absence of such Govt. facilities, the State Govt. in the Social Welfare
 Department in consultation with the Finance Department shall have the
 powers to constitute State Level Medical Boards where representatives
 from Govt. / non Govt. institutions will be inducted. Such Boards
 constituted by Govt. will be allowed to use the facilities created by non
 Govt. institutions and certification of disability thereof if such facilities
 are not available with the state Govt.

[Handwritten Signature]

Commissioner & Secretary to the Govt. of Assam,
 Social Welfare Department, Dispur.

1
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ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur the 15 March, 2012.

No. SWD.119/2010/Pt/45 : In exercise of the powers conferred by Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (Central Act 1 of 1996) the Governor of Assam is hereby pleased to make the following rules to amend the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 2000 hereinafter referred to as the principal Rules, namely:-

Short title and commencement:-

1.

- (1) These rules may be called the **Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) (Amendment), Rules, 2011.**
- (2) They shall come into force on the date of their Publication in the Official Gazette.

Amendment of Rule 2:-

2. In the principal Rules in rule 2, after clause (l) the following new clauses shall be inserted, namely:-

(m) "certificate" of disability certificate" means a certificate issued in pursuance of clause (t) of Section 2 of the Act;

(n) "Form: means the form appended to these rules;

(o) the words and expressions defined in the Act but not defined in these rules shall have the meanings respectively assigned to them in the Act."

Substitution of Chapter II

3. In the principal Rules, for the existing chapter II, the following shall be substituted, namely:-

"CHAPTER II

DISABILITY CERTIFICATE

3. Application for issue of disability certificate:-

(1) A person with disability desires of getting a Certificate in his favour shall submit an Application in Form 1, and application shall be accompanied by:-

- (a) proof of residence, and
- (b) two recent passport size photographs.

(2) **The application** shall be submitted to:-

- (a) **a medical** authority competent to issue such a certificate in the district of **the applicant's** residence as mentioned in the proof of residence submitted **by him** with the application or
- (b) **the concerned** medical authority in a government hospital where he may be undergoing or may have undergone treatment in connection with his disability :

Provided that where a person with disability is, a minor suffering from mental retardation or any other disability which renders him unfit or unable to make such an application him, the application on his behalf may be made by his legal guardian.

4. Issue of disability certificate :-

- (1) On receipt of an application under rule 3, the medical authority shall, after satisfying himself that the applicant is a person with disability as defined in sub-clause (t) of section 2 of the Act, issue a disability certificate in his favour in Form II, Form III or Form IV as applicable.
- (2) The Certificate shall be issued as far as possible, within a week from the date of receipt of the application by the medical authority, but in any case, not later than one month from such date.
- (3) The Medical authority shall, after due examination:-**
 - (i) give a permanent disability certificate in cases where there are no chances of variation, over time, in the degree of disability, and
 - (ii) shall indicate the period of validity in the certificate, in cases where there is any chance of variation, over time, in the degree of disability.
- (4) If an applicant is found ineligible for issue of disability certificate, the medical authority shall explain to him the reasons for rejection of his application, and shall also convey the reasons to him in writing.
- (5) A copy of every disability certificate issued under these rules by a medical authority other than the Chief Medical Officer shall be simultaneously send by such medical authority to the Chief Medical Officer of the District.
(Medical Authority as defined is in Annexure -"A")

5. Review of a decision regarding issue of, or refusal to issue, a disability certificate:-

- (1) Any applicant for a disability certificate, who is aggrieved by the nature of a certificate issued to him, or by refusal to issue such a certificate in his favour, as the case may be, may represent against such a decision to the medical authority as specified in schedule "A".

Provided that where a person with disability is a minor or suffering from mental retardation or any other disability which renders him unfit or unable to

make such an application himself, the application on his behalf may be made by his legal guardian.

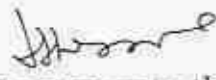
(2) The application for review shall be accompanied by a copy of the certificate or letter of rejection being appealed against.

(3) On receipt of an application for review, the medical authority shall, after giving the applicant an opportunity of being heard, pass such orders on it as it may deem appropriate.

(4) An application for review shall, as far as possible, be disposed of within a fortnight from the date of its receipt, but in any case, not later than one month from such date.

6. Certificate issued under rule 4 to be generally valid for all purpose :-

A certificate issued under rule 4 shall also render a person eligible to apply for facilities, concessions and benefits admissible under schemes of the Government and of Non-Governmental Organizations funded by the Government, subject to such conditions as may be specified in relevant schemes or instructions of Government etc, as the case may be.


Commissioner & Secretary to the Govt. of Assam,
Social Welfare Department, Dispur.


Memo No. SWD. 119/2010/Pt/45-A,

Dated Dispur, the 15 March, 2012.

Copy to:-

1. The P.P.S. to Chief Minister, Assam for kind appraisal of the Hon'ble Chief Minister.
2. The P.S. to Minister, Social Welfare Department, Assam for kind appraisal of the Hon'ble Minister.
3. The S.O. to Chief Secretary, Assam for favour of kind information of the Chief Secretary.
4. The P.S. to Commissioner & Secretary, Social Welfare Department for information of the Commissioner & Secretary.
5. All Commissioner / Secretary to the Govt. of Assam.
6. All Heads of Department.
7. All Deputy Commissioners/Sub Divisional Officer.
8. The Commissioner for Persons with Disability for information, Basistha, Guwahati-29.
9. The Director, Social Welfare, Assam, Uzanbazar, Guwahati-1.
10. The Deputy Director, Assam Govt. Press, Bamunimaidam, Guwahati-21 for favour of publication above notification in the next issue of Assam Gazette.
11. Personal file.

By order etc,


Deputy Secretary to the Govt. of Assam,
Social Welfare Department, Dispur.

724/15/3

Amendment - A : 4

Definitions of Medical Authority

1. In case of singular disability, a medical authority means a notified specialist doctor working in a Govt. hospital namely Primary Health Centres (PHCs), Community Health Centres(CHCs) and hospitals at Sub-Divisional Level, District Civil Hospitals and Medical College Hospitals.
2. In case of multiple disability, a medical authority means a board constituted by Deputy Commissioners of the concerned District where Govt. specialist doctors from the concerned disciplines is to examine the extent of disability and certify cases of multiple disability.
3. In absence of such Govt. facilities, the State Govt. in the Social Welfare Department in consultation with the Finance Department shall have the powers to constitute State Level Medical Boards where representatives from Govt. / non Govt. institutions will be inducted. Such Boards constituted by Govt. will be allowed to use the facilities created by non Govt. institutions and certification of disability thereof if such facilities are not available with the state Govt.

[Handwritten Signature]

Commissioner & Secretary to the Govt. of Assam,
Social Welfare Department, Dispur.

15/12

GUIDELINES FOR PROVIDING FINANCIAL ASSISTANCE TO PHYSICALLY CHALLENGE PERSONS FOR SKILL DEVELOPMENT

1. Introduction:

During the Financial Year 2015-2016, a new scheme for "Financial Assistance @ 10,000/- each to physically Challenged Persons for Skill Development (295 Persons per LAC)" is introduced under State Specific Scheme for skill development of physically challenged persons. The disabled persons have the right to live with dignity and self-respect as normal people as they are part and parcel of the civil society. They need to be empowered for skill development to ensure self-dependence.

2. OBJECTIVES:

The objectives of the scheme are as follows:-

- a. To support persons with disabilities with financial assistance for pursuing skill development in the chosen field.
- b. To create self-employment opportunities for un-employed persons with disabilities.
- c. To promote a positive image of people with disabilities in society.
- d. To create opportunity for the development of their artistic and creative potential.

3. Target:

295 beneficiary per LAC.

4. Eligibility criteria:

The following category of persons with disability shall be eligible to get benefit under the scheme.

- a. An unemployed person with hearing impairment, speech impairment, visual impairment and locomotor disabilities shall get benefit under the scheme.
- b. An unemployed person with mental retardation, mental illness, leprosy cured, permanent disability (fluoride affected) shall also get benefit under this scheme.
- c. The maximum age of the person with disability should be 45 years and minimum age is 18 years.

5. Documents to be submitted:

1. Disability Certificate issued from a competent authority.
2. Age proof Certificate from Registrar Birth and Death/Matriculation Certificate or HSLC certificate issued by Educational Boards or Educational Institutions/Registered Doctor's certificate in case where school leaving certificates are not available.
3. Un-employment Certificate from Employment Exchange Officer.
4. Project estimate for skill development indicating the following trades:
 - a) Weaving and working in agriculture
 - b) Binding of files

- c) Bamboo and cane works
 - d) Sewing clothes bags
 - e) Doll Making
 - f) Painting in papers, cloths, mud.
 - g) Flower Making
5. Certificate/Diploma of educational qualification (if available).

6. Implementation Mechanism ::

- a. The Director Social Welfare, Assam will bring out an advertisement through daily news papers to invite applications from eligible persons who are willing to apply for one time grant under the Scheme. The advertisement should indicate that the applicants shall apply in the office of the concerned District Social Welfare officer with all relevant papers/documents as indicated in the guidelines.
- b. The District Social Welfare Officers will also give wide publicity through District Information and Public Relation Officer (DIPRO) and through Gaon-Panchayat / Anchalik Panchayats / Zila Parishads / Circle Officers / Child Development Project Officers (CDPOs) / MLAs and MPs and through Departmental Website.
- c. Application form will be made available in the office of the concerned District Social Welfare Officer.
- d. Applications will be received LAC wise and send it to LAC level scrutiny committee for verification by District Social Welfare Officer.
- e. The LAC wise selection committee will scrutinize and verify the applications and prepare the list of beneficiaries as per target and as per guideline and forward the same to District Social Welfare Officer for further necessary action.
- f. On receipt of the list of selected beneficiaries along with all required documents, the District Social Welfare Officer will convene the district level selection committee meeting and ensure that all documents are submitted including bank account numbers. The District Level Selection Committee will finally approve the select list of beneficiaries and forward the same alongwith the minutes of the meeting to Director, Social Welfare in both soft and hard copy.
- g. The Director, Social Welfare Assam will submit the proposal for sanction to the Govt. Administrative Department based on the list of beneficiaries, physical and financial target. Accordingly the Govt. will verify the same and process according to the norms.

- h. On receipt of sanction, the Director, Social Welfare will move the Govt. for issue of fixation of ceiling (FOC).
- i. Grants will be disbursed through the individual bank accounts of the beneficiaries.
- j. The Director, Social Welfare, Assam shall submit progress report along with utilization certificate to the Govt. at the end of financial year.
- k. In case one LAC is spread over two or more districts then respective district level committees will co-ordinate with one another to maintain the target fixed per LAC while preparing the final select list of beneficiaries for the particular LAC in order to avoid complicity in implementation.

The District Level Selection Committee of the District having major part of LAC will send the list of selected beneficiaries of the particular LAC after consultation with other concerned District Level Selection Committee.

7. LAC Level Selection Committee will be constituted with the following members for selection of beneficiaries

- a. Circle Officer concerned - Chairman.
- b. CDPO having maximum nos. of AWCs - Member Secy.
- c. Local MLA or his authorized Representative - Member
- d. One Social Worker to be nominated by Chairman - Member

The draft notification is at **Annexure- I.**

8. The District Level Selection Committee will be constituted with the following members :

- a. Minister In charge of the District - Chairman.
- b. Deputy Commissioner/Addl. Deputy Commissioner - Vice Chairman
- c. District Social Welfare Officer concerned - Member -Secy.
- d. Local MLAs or his authorized Representative - Member
- e. CDPOs of the District - Member
- f. Two nos. of Social Worker (one is to be woman) nominated by the Chairperson. - Member

The draft notification is at **Annexure II.**

9. Timeline :

- a) Date of Advertisement: 15th, 30th June, 16th, 17th July & 1st August
- b) Receipt of Applications: 16th August, 2015.
- c) Scrutiny of Applications: 31st August, 2015.
- d) Approval of the Selection Committee: 15th September, 2015.

- | | |
|---|-----------------------------------|
| e) Submission of proposal for sanction: | 22 nd September, 2015. |
| f) Issue of sanction: | 3 rd October, 2015. |
| g) Submission of proposal for FOC: | 9 th October, 2015. |
| h) Distribution of Grants: | 24 th October, 2015. |

10. Review and Monitoring :

Progress and achievement of the Scheme shall be reviewed at the state level quarterly by an Review & Monitoring Committee, which shall be constituted.

- | | | |
|---|---|-------------------|
| a. Minister, Social Welfare | - | Chairman. |
| b. Commissioner Secy./Sr. most Secretary | - | Vice Chairman. |
| c. Director, Social Welfare, Assam. | - | Member Secretary. |
| d. Joint Secy./Deputy Secy., Social welfare Deptt. | - | Member. |
| e. Joint Director / Deputy Director of the Directorate of Social Welfare, Assam | - | Member. |
| f. Financial Advisor, Social Welfare Department | - | Member |

The draft notification is at **Annexure III.**

The Review & Monitoring Committee shall sit once in every quarter to Review & Monitor the progress of work and achievement under the Scheme.

11. Benefit of the Scheme:

The disabled persons who are part and parcel of the society will be empowered through this scheme for becoming self-reliant and join the mainstream of the society under the aegis of this scheme.

GOVERNMENT OF ASSAM
SOCIAL WELFARE DEPARTMENT
Block - D, 1st Floor,
Dispur, Guwahati - 781 006

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur the ____ August, 2015

No. SWD. 286/2015/____ : The Governor of Assam is pleased to constitute the Legislative Assembly Constituency (LAC) Level Selection Committee for selection of beneficiaries under the Scheme providing Financial Assistance to Physically Challenge Person for skill development

- | | | |
|--|---|--------------|
| a. Circle Officer concerned | - | Chairman. |
| b. CDPO having maximum nos. of AWCs | - | Member Secy. |
| c. Local MLAs or his Representative | - | Member |
| d. One Social Worker to be nominated by Chairman | - | Member |

After receipt of the filled in application forms from the District Social Welfare Officers the selection committee shall properly scrutinize and verify the application and prepare list of beneficiaries as per target and as per guideline and forward the same to District Level Selection Committee for further necessary action.

Commissioner & Secy. to the Govt. of Assam,
Social Welfare Department, Dispur

Memo No.SWD.286/2015/___-A

Dated Dispur, the ___ August, 2015

Copy to:-

- 1) The S.O to Chief Secretary for kind information of the Chief Secretary.
- 2) The Director, Social Welfare, Assam, Uzanbazar, Guwahati-1 for information and necessary action.
- 3) P.S. to Commissioner & Secretary for kind information of Commissioner & Secretary.
- 4) All District Social Welfare Officers for information and necessary action accordingly.
- 5) All Child Development Project Officer for information and necessary action accordingly.
- 6) All Joint Director, Health Service, Assam, for information and necessary action accordingly.
- 7) The Deputy Director, Assam Govt. Press, Bamunimaidam, Guwahati-21 for favour of publication of the above notification in the next issue of Assam Gazette.
- 8) Concerned file.

By order etc.,

Addl. Secretary to the Govt. of Assam,
Social Welfare Department, Dispur

GOVERNMENT OF ASSAM
SOCIAL WELFARE DEPARTMENT
Block - D, 1st Floor,
Dispur, Guwahati - 781 006

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur the ___ August, 2015.

No. SWD. 286/2011/ : The Governor of Assam is pleased to constitute the District Level Selection Committee for selection of beneficiaries under providing Financial Assistance to Physically Challenge Person for skill development:

- | | | |
|---|---|--------------------|
| a. Minister In charge of the District | - | Chairman. |
| b. Deputy Commissioner/Addl. Deputy Commissioner | - | Vice Chairman |
| c. District Social Welfare Officer concerned | - | Member -Secretary. |
| d. Local MLAs or his authorized Representative | - | Member |
| e. CDPOs of the District | - | Member |
| f. Two nos. of Social Worker (one is to be woman) be nominated by the Chairman. | - | Member |

On receipt of list of selected beneficiaries alongwith all required documents, the District Social Welfare Officer will convene the meeting of the district level selection committee and verify and scrutinize the list of beneficiaries and finally prepare and approve the list and forward the same in both hard and soft copy to the Director, Social Welfare, Assam.

Commissioner & Secy. to the Govt. of Assam,
Social Welfare Department, Dispur

Memo No. SWD. 286/2015/ -A

Dated, Dispur, the ___ August, 2015

Copy to:-

- 1) The S.O to Chief Secretary for kind information of the Chief Secretary.
- 2) The Director, Social Welfare, Assam, Uzanbazar, Guwahati-1 for information and necessary action.
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- 7) The Deputy Director, Assam Govt. Press, Bamunimaidam, Guwahati-21 for favour of publication of the above notification in the next issue of Assam Gazette.
- 8) Concerned file.

By order etc.,

Addl. Secretary to the Govt. of Assam,
Social Welfare Department, Dispur

GOVERNMENT OF ASSAM
SOCIAL WELFARE DEPARTMENT
Block - D, 1st Floor,
Dispur, Guwahati - 781 006

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur the ___ August, 2015.

No. SWD.286/2015/ : The Governor of Assam is pleased to constitute the State Level Monitoring and Review Committee under the scheme providing Financial Assistance to Physically Challenge Person for Skill Development:

- | | | |
|---|---|-------------------|
| a. Minister, Social Welfare | - | Chairman. |
| b. Commissioner Secy./Sr. most Secretary | - | Vice Chairman. |
| c. Director, Social Welfare, Assam. | - | Member Secretary. |
| d. Joint Secy./Deputy Secy., Social welfare Deptt. | - | Member. |
| e. Joint Director / Deputy Director of the Directorate of Social Welfare, Assam | - | Member. |
| f. Financial Advisor, Social Welfare Department | - | Member |

The State Level Monitoring and Evaluation committee shall sit once in every quarter to monitor the progress and achievement of the scheme.

Commissioner & Secretary to the Govt. of Assam,
Social Welfare Department, Dispur

Memo No. SWD. 286/2015/ -A

Dated, Dispur, the ___ August, 2015

Copy to:-

- 1) The S.O to Chief Secretary for kind information of the Chief Secretary.
- 2) The Director, Social Welfare, Assam, Uzanbazar, Guwahati-1 for information and necessary action.
- 3) P.S. to Commissioner & Secretary for kind information of Commissioner & Secretary.
- 4) The Deputy Director, Assam Govt. Press, Bamunimaidam, Guwahati-21 for favour of publication of the above notification in the next issue of Assam Gazette.
- 5) Members concerned.
- 6) Concerned file.

By order etc.,

Addl. Secretary to the Govt. of Assam,
Social Welfare Department, Dispur