

**TENDER DOCUMENTS REQUIRED TO BE SUBMITTED BY THE BIDDER FOR
PRINTING AND SUPPLY OF VARIOUS PRINTING WORKS
UNDER POSHAN ABHIYAAN, ASSAM
SECTION I**

A. ELIGIBILITY OF THE BIDDER

1. Bidder must have printing press and be registered as a Grade A category Printing Press under Department of Printing & Stationery, Government of Assam. (Proof of same to be submitted).
2. Tender Fee of Rs.1,000/- (non-refundable) in the form of crossed Demand Draft/ Bankers Cheque drawn in favour of State Project Director, Poshan Abhiyaan, Assam from any Nationalized Bank/ Scheduled Commercial Bank and payable at Guwahati only.
3. Earnest Money Deposit of Rs. 1,00,000/- (Rupees one lakh) in the form of crossed Demand Draft/ Bankers Cheque/ Fixed Deposit Receipt (FDR) drawn in favour of State Project Director, Poshan Abhiyaan, Assam from a Nationalized Bank/ Scheduled Commercial Bank and payable at Guwahati.
4. 3 sets of Sample of Paper as per specification in section III.
5. Bidder should have a minimum annual average turnover of Rs. 25.00 Lakhs during the last three financial years i.e. 2015-16 to 2017-18. A certificate from the bidder's registered Chartered Accountant (CA) stating therein that the bidder has achieved a minimum annual average sales turnover of Rs.25.00 Lakhs during the last three financial years (2015-16 to 2017-18).
6. The bidder should have executed at least 1 (one) printing works in the last 3 financial years for a minimum value of Rs. 50.00 Lakh. The details to be furnished with supporting evidence. Proof of same to be submitted.
7. Bidder should be equipped with adequate plant & machinery such as :
 - Should own at least one (1) number of multi-colour offset machine.
 - Should own 1 (one) number of multi-colour Web-Offset machines.
 - Should own Binding Infrastructure.
 - Should have its own DTP unit.
 - Should own at least one (1) single colour machine.
8. Should have an establishment/ office in Assam (Copy of upto date Trade License to be furnished).
9. Bidder shall submit an affidavit that he/his firm never have been blacklisted by any State/Central Government Department/PSU in the past for breach of general or specific conditions of contract, fraudulent, unethical or corrupt business practices.
10. Bidder shall submit an affidavit that he/his firm is not under a declaration of ineligibility for indulging in any corrupt and fraudulent practices or for any other cause by Government of Assam and/or any other State Government or Govt. of India.
11. GST Registration Certificate of the bidder from the competent authority.
12. Bidder must enclose up to date GST Return and up to date Tax Payment Challan.
13. Bidder must furnish his PAN Card copy.
14. The bidder must submit their income tax return acknowledgement copy for the last financial year.
15. The bidder (s) must submit Bank Solvency certificate in favour of their firm issued by the bidder's banker, for a minimum amount of Rs. 25.00 lakhs. The bidder must submit bank solvency certificate issued by the same bank from where the bank statement of the last three financial years furnished.
16. The bidder will have to supply the materials as per specification, any inferior quality supplier by the bidder will be viewed seriously and their security money will be forfeited & he will be blacklisted. The delivered sample must have to match with the approved sample.

SECTION II

A. Submission of Tender

1. Tenderers have to submit in separate envelopes the Technical and Financial Bid. The documents to be placed under each of the sections are as follows :-

a. Technical Bid

The technical bid will comprise of the following documents :

- Court Fee stamp of Rs. 8.25/- (Rupees Eight and Paise Twenty Five).
- Registration Certificate Grade A category Printing Press under Department of Printing & Stationery, Government of Assam.
- Tender Fee of Rs.1,000/- (non-refundable) in the form of crossed Demand Draft/ Bankers Cheque drawn in favour of State Project Director, Poshan Abhiyaan, Assam from any Nationalized Bank/ Scheduled Commercial Bank and payable at Guwahati only.
- Earnest Money Deposit of Rs. 1,00,000/- (Rupees one lakh) in the form of crossed Demand Draft/ Bankers Cheque/ Fixed Deposit Receipt (FDR) drawn in favour of State Project Director, Poshan Abhiyaan, Assam from a Nationalized Bank/ Scheduled Commercial Bank and payable at Guwahati.
- Certificate from the bidder's registered Chartered Accountant (CA) stating therein that the bidder has achieved a minimum annual average sales turnover of Rs.25.00 Lakhs during the last three financial years (2015-16 to 2017-18).
- Proof of executed at least 1 (one) printing works in any Govt. Departments in the last 3 financial years for a minimum value of Rs. 50.00 Lakh.
- Undertaking for equipped with adequate plant & machinery.
- Copy of upto date Trade License.
- Affidavit that he/his firm never have been blacklisted by any State/Central Government Department/PSU in the past for breach of general or specific conditions of contract, fraudulent, unethical or corrupt business practices.
- Affidavit that he/his firm is not under a declaration of ineligibility for indulging in any corrupt and fraudulent practices or for any other cause by Government of Assam and/or any other State Government or Govt. of India.
- GST Registration Certificate of the bidder from the competent authority.
- Up to date GST Return and up to date Tax Payment Challan.
- Pan Card.
- Income tax return acknowledgement copy for the last financial year.
- Bank Solvency certificate in favour of their firm issued by the bidder's banker, for a minimum amount of Rs. 25.00 lakhs.

b. Financial Bid

The Financial Bid will comprise of the price form as per section IV inclusive of all Taxes and charges including transportation to ICDS projects spread all over Assam.

c. Tender value :

Total value of work Rs.25.50 lakhs (Rupees twenty five lakhs fifty thousand) only (Approx.).

SECTION III

Specification of Printing Work :

Sl. No.	Name of Printing Work	Size	Specification of Paper
1	ILA Module – 3 and Takeway 2 pages	A4	A4 Size Multi Colour Wirro/Perfect Binding Matt Lamination 140-150 GSM maplitho paper Approximately 18 pages and Takeway 2 pages multicolour in A3 size, Art Glossy-100 gsm

SECTION IV Financial Bid

Sl. No.	Name of item	Specification (minimum)	Quantity	Total Rate quoted by the Bidder inclusive of GST and all other charges (in Rs.) [TO BE QUOTED BY THE BIDDER]
1	2	3	4	5
1.	ILA Module – 3 and Takeway 2 pages	A4 Size Multi Colour Wirro/Perfect Binding Matt Lamination 140-150 GSM maplitho paper Approximately 18 pages and Takeway 2 pages multicolour in A3 size, Art Glossy-100 gsm	66283	

(Sign and Seal of Bidder)
(with full address)

SECTION - V

TIME SCHEDULE OF BIDDING AND DELIVERY

- A. The Tenderer have to submit the tender in two separate envelopes for Technical and Price Bids specifically mentioned on top of the envelopes which should be put into a outer envelope mentioning the name of the tenderer and address on or before 19th March, 2019 upto 2.00 PM which will be opened on the same day at 3:00 PM in presence of the Tenderers or their authorised representative.
- B. The delivery of the items ordered to the successful tenderer/ tenderers have to be completed within 15 days from the date of order.
- C. The L1 rate approved will be valid for the financial year 2018-19 and 2019-20.
- D. The State Project Director, POSHAN Abhiyaan, Assam reserves the right to reject any or all tenders without assigning any reason thereof.
- E. The State Project Director, POSHAN Abhiyaan, Assam reserves the right to reject any unreasonable rate without assigning any reason thereof.

Sd/-

Secretary to the Govt. of Assam,
Social Welfare Department cum
State Project Director,
POSHAN Abhiyaan, Assam